

OAK PARK

14000 Oak Park Blvd., Oak Park, MI 48237 (248) 691-7552 www.oakparkmi.gov

The City of Oak Park Assessor's Office is committed to providing taxpayers with access to assessment information and opportunities to communicate with the Assessor's Office. The following policy outlines office hours, response times, access to assessment records and procedures for discussing property assessments.

Assessor Contact Information

Assessor of Record: Dawn Scheitz
Telephone Number: 248-691-7552
Electronic Mail Address: wcaassessor@oakparkmi.gov

Customary Office Hours: Monday–Thursday, 8:00 AM–5:00 PM

The office is closed on certain federally recognized holidays. Please call ahead to confirm office hours around holidays.

Taxpayer Inquiries and Office Accessibility

- **Response Time:** The estimated response time for non- FOIA taxpayer inquiries will not exceed seven business days.
- **In-Person Assistance:** Taxpayers may visit the Assessor's Office during customary office hours to meet with an official or employee to discuss an inquiry. Appointments may also be scheduled in advance by calling 248-691-7552.
- **Online Assessment Information:** Property assessment information is available through the Property Search link on the [City of Oak Park website](http://www.oakparkmi.gov)

Access to Property Assessment Records

- **Current-Year Appraisal Cards:** Current-year property appraisal cards are available for inspection and copying during customary office hours.
- **Historical Appraisal Cards and Other Public Records:** Requests to inspect or obtain copies of historical appraisal cards or other public records maintained by the Assessor's Office must be submitted through the City's [FOIA Request Portal](#). For assistance, contact the City Clerk's Office at 248-691-7544.

Under the Michigan Freedom of Information Act (FOIA), MCL 15.231 et seq., eligible requesters may obtain copies of or inspect public records, subject to applicable exemptions. Requests must sufficiently describe the records sought. Fees may apply to cover the cost of processing a request. Only existing, nonexempt public records are subject to disclosure under FOIA.

Property Assessments and Board of Review

Assessment Notices are mailed to all property owners in the City each year in mid-February. Property owners who have questions or concerns about their property's assessed value or classification may contact the Assessor's Office to review and discuss their assessment before the Board of Review's meeting in March, using the information provided above.